



Ambasáid na hÉireann
Embassy of Ireland

LETTER OF RESIDENCE

If you wish to obtain a letter stating your residential address in Thailand to support the renewal/extension of your Thai driving license or other purposes, please submit your request to the Embassy with the following documents.

Documents Required:

1. Your original passport + photocopy
2. Completed request form below **OR** a signed cover letter from yourself explaining why you need this letter, indicating your residential address in Thailand, telephone number and email address
3. Proof of address e.g. phone bill, electricity bill, house contract, rental bill, etc.
4. Consular letter fee: 1,500 Baht
5. Postage fee: 100 Baht (optional)

Payment:

CASH OR Money transfer to the following bank account:

Name: Embassy of Ireland
Account No: 911-300-418-9
Bank: Bangkok Bank
Branch: All Seasons Place
** Money transferred slip is required**
** Credit card/Cheque/Money order not accepted **

Application submitted at the Embassy public counter:

This service is available at the Embassy on Monday – Thursday 10.00-12.00 and 14.30-15.30 and on Friday 10.00-12.00

Application submitted by post or by email:

If you wish to submit your application by post or by email you can forward your application and required documents to documents to the following address:

Consular Section
Embassy of Ireland
208 Wireless Road, Unit 1201, 12Floor, Lumpini, Pathumwan, Bangkok 10330
Email: irishembassythailand@dfa.ie

Please note that only original documents will be returned to you with the requested letter.

REQUEST FORM

LETTER OF RESIDENCE

Name: _____

Passport Number: _____

Date of Birth: ____ / ____ / ____

Current Address in Thailand:

Contact Number: _____

E-mail Address: _____

Proofs of Residence in Thailand:

(1) _____

(2) _____

(3) _____

Purpose of usage

Signature of Applicant: _____

Date: _____