

Freedom of Information unit
Department of Foreign Affairs and Trade
76-78 Harcourt Street,
Dublin 2.

9th July 2014

For the attention of Judy O'Brien,

In accordance with the Freedom of Information Acts 1997 to 2003 I request the following records which I believe to be held by the Department of Foreign Affairs and Trade:

Briefing documents prepared for the newly appointed Minister for Foreign Affairs and Trade on assuming the role in July 2014

If you have any questions on this please don't hesitate to contact me on the number below.

Please find the statutory €15 fee enclosed herewith.

Thank you for your time on this matter.

Yours sincerely,



Pamela Duncan
The Irish Times

