



An Roinn Gnóthai Eachtracha agus Trádála
Baile Átha Cliath 2

Department of Foreign Affairs and Trade
Dublin 2

Ms Rachel Lavin

Our Ref: FOI/Req/2018/169

12th July 2018

Dear Rachel,

I refer to the request which you have made under the Freedom of Information Act 2014 for access to records held by this Department, as follows:

Appointments diaries for the Minister for Foreign Affairs and Trade for the year of 2017 in full.

I refer also to the acknowledgement of your request which was sent to you on 28 June.

I have identified 2 records that fall within the scope of your request. The records are listed in the schedule below. I have made a decision to part-grant the records.

	Record Description	Granted/Part-Granted/Refused
1.	Diary of Minister Charlie Flanagan between 1 January to 14 June 2017	Part granted
2.	Diary of Minister Simon Coveney between 15 June to 31 December 2017	Part granted

From time to time there may have been supplementary activity which arose on an ad hoc basis and which is not listed in the diary. Please note that the email address attached to the diary has been "*blacked out*" on each page as I consider this information outside the scope of the request. This email address is only used internally to host the diary and is not managed nor monitored by staff as it has no function with regard to Ministerial or Departmental correspondence.

The diaries have been edited to remove personal details of the individuals concerned under section 37(1) of the Act.

Right of Appeal

Should you wish to appeal this decision, you may do so in writing to the Freedom of Information Unit, Department of Foreign Affairs and Trade, 76-78 Harcourt Street, Dublin 2 or by email to foi@dfa.ie. A fee applies for an appeal for access to non-personal information; the level of this fee has been set at €30. For methods of payment, please contact FOI Unit at foi@dfa.ie, or 01-4082857.

You should make your appeal within 4 weeks (20 working days) from the date of this notification. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Yours sincerely



Jennifer Mangan