



01/03/2021

Our Ref: FOI/Req/21-002

Dear Mr Foxe,

I refer to the request which you have made under the Freedom of Information Act 2014 for access to records held by this Department:

Under the FOI Act 2014, I am seeking the following:

- a datadump of the Oracle financial management system in use by the Department covering the time period 2020. This information should contain data relating only to the following subheads:

- Travel and subsistence (A2)**
- Training and development and incidental expenses (A3)**
- Postal and Telecommunications Services (A4)**
- Office equipment and external IT services (A5)**
- Office premises expenses (A6)**
- Consultancy services and value for money and policy reviews (A7)**
- This should include the following column heads (i.e. fields): payment date; subhead item; cost centre; vendor name; invoice number; line description; amount.**

This request should only cover payments in excess of €10,000.

I would prefer to receive this information as an Excel spreadsheet,

I would also like to receive a table of subtotals for each of the subheadings in total.

If you need to clarify anything in this request, please contact me via email,

I refer also to the acknowledgement of your request which was sent to you on 5 January 2021.

I have identified one record that falls within the scope of your request. The record is listed in the schedule attached. I have made a decision to grant the record.

In relation to your request for invoice number and vendor name please note the following:

Invoice number is not a record that is easily extracted from our system by way of standardised reports. I have provided a journal reference.

Vendor name is not a requirement when entering payments on the Vote 28 Financial System at our Offices overseas, therefore this information is not available. Please note also that some HQ Cost Centre payments do not have a vendor assigned. This is because payments may have originated at an overseas office.

The Department of Foreign Affairs is responsible for two Votes, Vote 27 (International Cooperation) and Vote 28 (Foreign Affairs). This response collates data from both votes.



Right of Appeal

Should you wish to appeal this decision, you may do so in writing to the Freedom of Information Unit, Department of Foreign Affairs and Trade, 76-78 Harcourt Street, Dublin 2 or by email to foi@dfat.ie. A fee applies for an appeal for access to non-personal information; the level of this fee has been set at €30 (€10 for medical card holders). A copy of the medical card should be provided to avail of the reduced fee. For methods of payment, please contact FOI Unit at foi@dfat.ie, or 01-4082857.

You should make your appeal within 4 weeks (20 working days) from the date of this notification. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Yours sincerely,

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