



## An Roinn Gnóthaí Eachtracha agus Trádála Department of Foreign Affairs and Trade

Our Ref: FoI/Req/2020/159

Date: 25 September 2020

Dear Patrick

I refer to the request which you have made under the Freedom of Information Act 2014 for access to records held by this Department, as follows:

**A copy of the Minister's diary for the period from and including 27th of June up to and including 31st of August 2020.**

I have identified 1 record that falls within the scope of your request and this is attached. I have made a decision to grant full access to this record.

### Right of Appeal

Should you wish to appeal this decision, you may do so in writing to the Freedom of Information Unit, Department of Foreign Affairs and Trade, 76-78 Harcourt Street, Dublin 2 or by email to [foi@dfa.ie](mailto:foi@dfa.ie). A fee applies for an appeal for access to non-personal information; the level of this fee has been set at €30. For methods of payment, please contact FOI Unit at [foi@dfa.ie](mailto:foi@dfa.ie) or 01-4082857.

You should make your appeal within 4 weeks (20 working days) from the date of this notification. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Yours sincerely

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Shirley Pollock  
Office of the Minister  
for Foreign Affairs