



An Roinn Gnóthaí Eachtracha agus Trádála
Department of Foreign Affairs and Trade

Our Ref: Fol/Req/2019/005

30 January 2019

Mr Sean Pollock
The Sunday Times
1st Floor
The Watermarque Building,
Ringsend Road,
Dublin 4,
D04 K7N3

Dear Mr Pollock

I refer to the request which you have made under the Freedom of Information Act 2014 for access to records held by this Department, as follows:

"How much was spent by the Department in 2017 and 2018 on bottled water."

I refer also to the acknowledgement of your request which was sent to you on 14 January 2019.

The following are the details as requested:

Year	Expenditure on bottled water
2017	€1,878.95
2018	€2,382.85

The Department holds a stock of bottled water for use at high level meetings and official events including conferences, lunches, dinners and receptions. This is purchased in bulk and therefore at a significant discount relative to the cost of purchasing from caterers on a case-by-case basis.

Right of Appeal

Should you wish to appeal this decision, you may do so in writing to the Freedom of Information Unit, Department of Foreign Affairs and Trade, 76-78 Harcourt Street, Dublin 2 or by email to foi@dfa.ie. A fee applies for an appeal for access to non-personal information; the level of this fee has been set at €30. For methods of payment, please contact FOI Unit at foi@dfa.ie, or 01-4082857.

You should make your appeal within 4 weeks (20 working days) from the date of this notification. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Yours sincerely



Cecily McKenna
Protocol Division